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| Publicity and Registration  | Publicize your workshop via your early childhood community partnerships (local childcare administrators for example). The recommended size for this workshop is 15 registrants who are already certified early childhood educators or family childcare providers working in your community. Pre-register over the phone and call registrants the day before the workshop to remind them about it.  | Allotted time (approximate) |
| Room Set –up  | A circle of chairs works well for this program because you will be getting registrants to stand and move as you teach some of the segments.  |  |
| Materials on display | Feltboard set up at front of the room Felt storiesTuck me in Five Bears and Strawberries Five green and speckled frogs Pete the Cat…shoes 5 little Easter Eggs Go away big green monsterFinger Puppets5 little owls (or any other set of five fingerpuppets) |  |
| Picturebooks on display | Tuck me inGo away big green monsterFive green and speckled frogs Pete the cat: I love my white shoesPress here Wide-mouthed Frog Owl babiesFrom Head to ToeWow! Said the OwlMeeow and the big box  |  |
| Resource books on display | Storytime Magic:400 Fingerplays, Flannelboards, and Other Activities by MacMillan, KathyRead! Move! Learn!:Active Stories for Active Learning by Hammett, Carol Totsky, Inclusive Literacy Lessons for Early Childhood by Schiller, Pamela ByrneWiggle, Giggle & Shake: 200 Ways to Move and Learn, by Pica, Rae.  |  |
|  Other | Name tagsPens PaperECE Libguide URL http://guides.vpl.ca/earlychildhoodeducationSummary of workshop Storytime Template Sample Rhymes & Songs sheet Other handouts that you may have on hand that are relevant to early childhood educators and family childcare providers  |  |
| Introductions  | NamesWhere you work and/or study Favourite children’s book  | 5 min |
| Outline of what we will cover today | Choosing your storytime material (books, rhymes, visuals)Preparing your storytime space Running your storytime program: a program template that worksIn-workshop practice- storytime planning and presenting demosQ&AEvaluations and Certificates  | 5 min |
| Choosing your Storytime Books  | **Choosing Books** * choose books that are large
* choose books that are brightly illustrated
* choose books that have fairly brief text
* choose books that have engaging storylines
* **Demo a specific book**
* choose books that invite participation, repetition, singing along etc
* ask for suggestions from librarians
* look at storytime resource books for title suggestions
* look at internet sites and storytime blogs (jbrary.com is a good one and has a great list of other blogs on it) for more suggestions
* samples, demonstration, discussion and where to find these books
* highlight content on our library webpage ECE Libguide http://guides.vpl.ca/earlychildhoodeducationand show the resources on display
 | 10min |
| Choosing your Storytime Rhymes | **Choosing Rhymes and songs*** choose a fun and easy opening song to repeat each time demo

**Demo a specific opening song** * choose developmentally appropriate hand and finger rhymes, nothing too hard

**Demo a specific fingerplay*** choose some fingerplays that tie into something in the books you use
* use storytime resources and rhyme collections for words to the rhymes, songs ECE guide http://guides.vpl.ca/earlychildhoodeducation
* listen to lots of CDs to learn the tunes & lyrics
 | 10 min |
| Stretch Break | **Demo a few standing action rhymes, simple dances**  | 5 min |
| Choosing your Storytime Visuals  | **Choosing visuals*** choose materials that go with rhymes that you like, you will use them often
* choose materials that are versatile, you can use them for many rhymes

**demo felt farm animals (multi-use)*** use storytime resources and puppet-making books to learn how to make your own simple materials for storytime
* make simple musical instruments for children to use (eg. Shakers; ribbons, scarves)
* look for bargains on fingerpuppets, puppets and other toys that can be used at storytime (Value Village, Superstore, garage sales etc)
* look at internet sites for poems and rhymes that go with the puppets you have
* see our ECE guide at http://guides.vpl.ca/earlychildhoodeducation
* felt stories are easy and cheap to make
* felt stories should be cumulative (step by step) to make it easy to tell on the felt board (show examples)

**Demo Tuck me in felt story*** songs are also great to do on the feltboard and very easy copy pictures from books, use patterns in storytime resource books, or draw your own felt shapes: use Sharpie markers and scissors!
 | 10 min |
| Preparing your Storytime space | **Preparing your Storytime space** * If adults attend your program, arrange seats for adults in a circle/horseshoe shape with your seat at the top
* encourage children to sit on the floor directly in front of you, flat down on their bottoms so that kids behind them can see you
* parents with very young children should sit with them or hold them in their laps
* felt board should be up, you can display the words if you want
* storytime books and other materials should be stored neatly in a box or bag next to your seat, out of reach of little hands
* if you want to, have a CD playing lively music before storytime (during cleanup time)
* when you turn the music OFF, it is a signal that storytime is about to begin.
 | 5 min |
| Running your Storytime program  | **Running your storytime** * MOST IMPORTANT – Take charge! Storytime leaders must lead the program through each step from beginning to end, so be confident and firm.
* State clearly and loudly that “Storytime is about to begin! Everyone take a seat please!” or something like that.
* Tell the group your name if necessary and begin your opening song
* Encourage parents in attendance to sing along with their children
* Lead confidently from step to step, telling the group what you are doing next, like “Now we are going to do a fingerplay about a beehive” and then begin
* Repeat your fingerplays and rhymes at least twice if they are very short ones
* Try to have the words displayed for parents to read along as you lead the rhymes
* Remind and redirect children and adults about appropriate storytime behaviour as needed.
* Encourage participation in the stories and rhymes by pausing and asking the children (and parents) to “say it with me”
* Make lots of eye contact, move your gaze around the whole group, and smile a lot! HAVE FUN!!
 | 5 min |
| Storytime Program Template | Explain each element of the template handout and indicate that the order or elements is very flexible. However, this template has been used repeatedly with great success! | 10 min |
| Practice  | In small groups, fill out one complete program plan and then be prepared to discuss your plan with the group | 30 min |
| Demos | Have each participant demonstrate a small segment of your storytime plan to the group (they can work in pairs)  | 15 min |
| Q & A | Time for remaining questions.  | 5 min |
| Evaluation forms & Certificates  | Registrants must fill one out in order to get a certificate | 5 min |